

**Exam Reminders**

* Seat numbers will be displayed in the dining area, sit at the corresponding table ready to be taken into the exam hall.
* You will be called into the exam in order of rows
* Bags and coats will be placed in the inclusive toilets on the PE corridor
* Must be in full school uniform for exams – no hoodies!!  Can get cool in the hall so you may want to have a jumper as well as blazer
* Phones must be in bags outside of the hall, no smart watches are allowed into the exam hall
* Only clear water bottles and pencil cases allowed – remove all labels before the exam
* Make sure you have the correct equipment – BLACK ball point pens, calculator etc …..
* Must enter exam hall in silence
* If you walk out of the exam hall, you won’t be allowed back in – if you need to leave, put your hand up and an invigilator will come to you
* You must stay in the hall until the time has finished, you CANNOT leave when you have finished your paper
* Leave in silence – be mindful there may be more than one exam on, some students will still be working
* After exams you must go to normal lessons, if you have missed break, you will be given one
* Arrangements will be given out about what to do after afternoon exams each day – this will depend on the time the exam finishes
* Once study leave has started, you must sign in (tables will be set up in the corridor at front of school)
* Check exam briefing timetable – make sure you know where you are meant to be and when! Morning briefings start 8am, afternoon briefings 12.30