



# **LONGBENTON** HIGH SCHOOL

## **Behaviour for Learning**

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<b>RESPONSIBILITY:</b>	AHT Pastoral
<b>IMPACT ASSESSMENT:</b>	Yes
<b>GOVERNING COMMITTEE:</b>	Staffing Sub-Committee
<b>REVIEWED:</b>	July 2017
<b>RATIFIED:</b>	
<b>WEBSITE:</b>	Yes

## **Rationale**

The staff of the school are committed to ensuring that their classrooms are places in which students want and are able to learn. Likewise, we expect students everywhere across the school to show respect to others and their environment.

In order to achieve this we shall promote behaviour for learning. This involves praising and rewarding students for making a positive contribution to lessons and school life in general. It also involves students accepting the consequences of any wrong behaviour. Consequences will be set at a level appropriate to the misdemeanour committed by the students.

Students will be aware of what is expected of them and how the system of praise and consequences will be administered.

## **Purpose**

1. To promote an environment where students will desire, and be able, to learn.
2. To encourage a high level of mutual respect between staff and students.
3. To encourage a high level of respect by individual students for other students and their property, other users of the school and school property.
4. To reinforce our success culture whereby we proclaim the success of individual students and the school as a whole.
5. To teach students the consequences of wrong behaviour.
6. To teach students to be well organised by ensuring that homework is submitted on time and the correct equipment is brought to school.

## **Guidelines**

1. Students will be made aware of how to attain ACHIEVEMENT POINTS and the consequences of wrong behaviour.
2. All staff will consistently apply the system of consequences for wrong behaviour and give ACHIEVEMENT POINTS for good contributions to lessons and school life in general.
3. All staff will record electronically the names of students who receive ACHIEVEMENT SLIPS or reach a level of consequences that result in a CALL BACK, DETENTION, ISOLATION or EXCLUSION.
4. The Year Leader with oversight for rewards will be responsible for ensuring that students are rewarded appropriately for achieving a significant number of ACHIEVEMENT POINTS.
5. The pastoral leadership team will be responsible for monitoring the progress of students in obtaining ACHIEVEMENT POINTS or consequences. The pastoral leadership team and the behaviour mentors will work with students who receive an excessive number of CALL BACKS, DETENTIONS or EXCLUSIONS.
6. This is an open, centralised system. Staff will not give out their own punishments outside the Behaviour for Learning framework.

7. Students who exhibit particularly challenging behaviour and thus receive an INTERNAL EXCLUSION will be placed in the behaviour support unit in consultation with the Assistant Headteacher: Pastoral.
8. Curriculum Leaders will put students on subject report if they receive an excessive number of CALL BACKS and DETENTIONS in their subject areas. Parents will be notified of this in writing.
9. Tutors will put students onto form tutor report if they receive a number of CALL BACKS or DETENTIONS in a number of different subject areas. Parents will be notified of this in writing.
10. Year Leaders will notify the parents of students who receive an excessive number of DETENTIONS. Students will be interviewed and placed onto Year Leader report. Parents will be notified of this in writing.
11. Staff, parents and students were involved in the introduction of the system. They will be involved in the on-going monitoring and evaluation of the system.

A detailed description of how the policy will operate is given in the following pages.

### **Conclusion**

Behaviour for Learning will result in positive classroom environments where students can learn and achieve high standards. It will also result in a whole school environment where there is respect for each other and for property. Students will be encouraged to follow the success pathway – see Appendix 1

## **REWARDS PROCEDURES – see Appendix 2**

At Longbenton High School we want to recognise and celebrate our students' hard work and achievement. Parents are integral to this process and we feel that they need to be involved in day-to-day successes as well as major achievements throughout the year involving their children. Regular praise and rewards are considered to be vital for effective motivation and success of individuals. This is at the core of our school ethos. The rewards system is centralised in order that all students are treated fairly and consistently.

The following procedures apply:

1. Student's achievement is recorded on an achievement card or an achievement slip.
2. The Achievement Card is in the student's planner and contains stickers awarded by staff. These should be awarded for good effort to produce quality classwork and homework, contribution to lessons and wider contributions to the school. A member of staff can not issue more than one sticker in any one lesson. Each sticker awarded should also be initialled by the member of staff. Each full row of stickers will equate to 1 ACHIEVEMENT POINT. When a student has completed the full page in their planner of the achievement card they will inform their tutor who will sign off the achievement card and record the total ACHIEVEMENT POINTS in SIMs. Additional achievement cards can be requested by a student when they are full.
3. The Achievement Slip is a written record completed by a member of teaching staff, which is sent home with the student to inform parents of the success. It is awarded for a more significant achievement such as outstanding homework, sustained contribution, involvement in activities or events, or any other substantial effort. The member of staff awarding the achievement slip should enter this in SIMS. 1 achievement slip = 1 ACHIEVEMENT POINT.
4. Curriculum Leaders will be responsible for the development of further strategies in their departments such as Linguist of the Week, Chef of the Week, Student of the Fortnight.
5. Students will be recognised for their hard work and achievements on a termly basis, this may involve the awarding of reward cards, student of the term nominations, curriculum badges, achievement ties, golden tickets or voucher prizes.

### **Termly Presentation Assemblies**

1. Reward cards will be distributed to staff in the week preceding Rewards assemblies. Each member of staff will be given 1 card which they can award to a student that they teach. The reason for awarding the student the card should be written on the card. Students should hand this into the main school office ready for the draw in assembly. One student will be randomly selected and awarded a voucher.
2. All staff will nominate 1 student from each of their classes towards the overall Student of the Term. These nominations will be then used to

identify the overall winner for each year group. These students will be awarded a voucher.

3. Curriculum Leaders should use staff nominations to decide upon one student in each year group who will be awarded the curriculum badge.
4. Students who have achieved sustained significant progress in a number of subjects or have performed to an outstanding level in a particular activity may be recognised with an achievement tie.
5. Golden Tickets will be awarded to students with 98% or higher attendance for that term. These students will be able to use the ticket to come into school on a specified day in non-school uniform.
6. Students with 100% attendance will be put into a draw for a voucher.
7. Students with an exemplary punctuality record will be put into a draw for a voucher.
8. At the end of the year the top 50 students in Years 7-10 will receive a voucher for achieving a significant number of achievement points.
9. At the end of the year students in Year 11 who have an impeccable attitude towards learning will receive a reduction from their Prom ticket.

## CONSEQUENCES – see Appendix 3

<b>WARNING</b>	1 <sup>st</sup> incident - verbal warning, recorded in SIMS (W1) 2 <sup>nd</sup> incident - written warning, recorded in SIMS (W2)
<b>CALL BACK</b>	3 <sup>rd</sup> incident - CALL BACK to the teacher at the end of the school day for a 10 minute CONVERSATION (CB)
<b>REMOVE</b>	Any further issues in a lesson (R)
<b>DETENTION</b>	Behaviour DETENTION (BD) for 30 minutes in the Main Hall after school Homework DETENTION (HD) for 30 minutes in CM14 after school Punctuality DETENTION (PD) for 15 minutes in CM15 at lunchtime
<b>ISOLATION</b>	Situation that results in a day in ISOLATION (I)
<b>INTERNAL EXCLUSION</b>	Situation results in INTERNAL EXCLUSION (IE)
<b>EXTERNAL EXCLUSION</b>	Situation results in a FIXED TERM EXCLUSION to home or First Day Response Unit (FTE)

### Recording Consequences

1. Any consequences of poor behaviour will be made visible to students so that the student knows that they have received a **WARNING** or a **CALL BACK**.
2. **WARNING** and **CALL BACK** should be recorded as such in SIMS, using the set code. A reason for the **CALL BACK** should be noted in the comment section. The class teacher should also write in the student's planner that they have received a **CALL BACK**.
3. **DETENTION** will be recorded in SIMS using the set of codes provided to explain the reason for the **DETENTION** and a comment made in the comment section. A **DETENTION** cannot be cancelled unless it was entered in error.
4. In the case of a serious incident the member of staff will call the office (ext 222, 236 or 223). The member of staff who is on call at that time will investigate the situation and will determine the outcome and record this appropriately in SIMs. Should the incident result in an **ISOLATION** or **INTERNAL EXCLUSION** the on call staff should contact parents and arrange for the correct letter to be sent home. On call staff should also record the student placement on the **BSU** list for the next day. The student should be kept in the **REMOVE** classroom until on call staff arrive, except in extreme circumstances.

## Notes

1. A student who is temporarily out of uniform will be spoken to by their form tutor. A note should be recorded in the planner of the missing uniform item (See tutor handbook).
2. If a student fails to hand in their homework at the correct time, they will be allowed to hand it to the teacher concerned the following day. If the member of staff does not receive it by then, they should record that as a **DETENTION**. If a student repeatedly hands homework in late, the class teacher or Curriculum Leader should contact the student's parents. If there has been a problem at home which has prevented the student from doing the homework, the parent should provide an explanatory note.
3. Swearing directed at any adult will result in an **INTERNAL EXCLUSION**.
4. The following rules around mobile devices should be followed:
  - No mobile devices to be used during lesson time, except in classrooms with the teacher's permission. This includes charging phones in any classroom.
  - Due to Child Protection and safeguarding there can be no mobile phones out at all in PE changing or teaching spaces.
  - Before school, break and lunchtime, devices can be used in the dining hall, main hall, café, library or anywhere outside but **NOT** in corridors.
  - If someone has a mobile device out in corridors they should receive a warning to put it away. If they do not, then the member of staff should issue a **DETENTION** for poor corridor behaviour. (Corridors are defined as the areas directly outside of classrooms, including those adjacent to the LRC but outside CM01, 02 and 03. The area outside student reception and the stairwells are also classed as corridors).
  - In a classroom if a student uses a mobile device without permission they are warned to put it away. If this happens again, or they refuse, it is a **DETENTION** for repeatedly breaking rules.

## Offences leading to WARNING or CALLBACK

These will usually be misbehaviours in a classroom situation although it could be as a result of an issue outside of lessons. This list is not exhaustive, but will include:

- A student who is disrupting the lesson
- A student who is being disrespectful
- A student who deliberately fails to follow instructions e.g. not attempting to work, chewing gum
- A student who does not have the correct PE kit (twice in a half term)
- A student who does not have a reading book (twice in a half term)
- A student who is using a mobile device inappropriately

## **WARNING or CALL BACK**

1. Staff should record a **WARNING** or **CALL BACK** in SIMs. In the case of a **CALL BACK** a comment should be added in the register; this will then be displayed for future lessons.
2. **CALL BACK** involves a student calling back to the teacher to discuss the issue in the lesson and gives the student and teacher an opportunity to put things right. During this time a **CALL BACK** conversation sheet will be completed. This will be passed onto the Curriculum Leader then the Year Leader.
3. **CALL BACK** should take place either at break time, lunchtime or immediately after the school day at 3.10pm.
4. Students are required to remain in **CALL BACK** for 10 minutes from when they arrive.
5. **CALL BACK** conversations should always take place even if a student has been escalated to **REMOVE**. The class teacher should see the student during the **CALL BACK** or, if difficulties arise, the Curriculum Leader.
6. Where a student receives **2 CALL BACKS** in a day a student will receive a **DETENTION**. This will be documented by staff in the BSU.
7. Where a student receives **3 or more CALL BACKS** in a day a student will receive an **ISOLATION**. This will be documented by staff in the BSU.
8. A weekly report will be sent to Senior Leadership Team, Curriculum Leaders and Year Leaders outlining students who have received **CALL BACK, REMOVE and DETENTION** across the school and where these have been issued.
9. Curriculum Leaders should monitor their departments and have regular discussions around students who regularly receive **CALL BACKS, REMOVE and DETENTIONS** and liaise with subject teachers and then parents about next steps such as subject report or alternative intervention.
10. Year Leaders should monitor their year groups and have regular discussions with students, Form Tutors, Curriculum Leaders and parents regarding those students who have received a significant number of **CALL BACKS, REMOVE or DETENTIONS** and further intervention that will be involved as a result.

## **Offences leading to REMOVE**

- A further offence in the classroom
- By previous agreement between the Class Teacher and the Curriculum Leader.

## **REMOVE**

1. Each corridor/department area will have its own withdrawal timetable. This will be centrally held so that it is accessible to all teaching staff. When a student reaches the point where they are removed, they should go to the allocated classroom and teacher with the necessary work provided.

2. **CALL BACK** conversations should always take place even if a student has escalated to **REMOVE**. The class teacher should see the student during the **CALL BACK** or, if difficulties arise, with the Curriculum Leader.
3. In a situation where a student refuses to go to **REMOVE** the on call teacher will be notified.
4. Whilst in **REMOVE**, if a student's behaviour is cause for concern then the on call teacher should be notified and further action taken

### **Offences leading to DETENTION**

- 2 **CALL BACKS** recorded in SIMs in 1 day
- A student who misses a **CALL BACK**
- Not doing homework by the deadline (see note 2)
- A student who does not respond to a warning to put away a mobile device
- Inappropriate behaviour which may affect the health, safety or welfare of the student or other students or staff

### **DETENTION**

1. **Behaviour DETENTION** will take place in the Main Hall from 3.15 – 3.45pm.
2. **Homework DETENTION** will take place in CM14 from 3.15 – 3.45 pm.
3. If a student is also on **CALL BACK** they will complete the **CALL BACK** and arrive to **DETENTION** for 3.25 pm. They should then leave **DETENTION** at 3.55pm.
4. Classroom teachers will issue **DETENTION** for not doing homework by the deadline and inappropriate use of mobile phones/technology. Where there are isolated incidences of inappropriate behaviour either support or teaching staff may issue a **DETENTION**.
5. In most circumstances Curriculum Leaders, Year Leaders or members of the Senior Leadership Team will issue a **DETENTION** because of inappropriate behaviour.

### **DETENTION PROCEDURES and sequence of events**

- Day 1: Offence is committed.  
**DETENTION** details are recorded in SIMS.  
A letter to parents is generated by the Behaviour Supervisor and placed in the appropriate form tutor's pigeonhole.
- Day 2: Form tutor (or cover supervisor / teacher) collects the letter to give to the student. Form Tutor records that a letter has been issued in SIMs.
- Day 3: **DETENTION** takes place.

### **Behaviour DETENTION Arrangements**

1. **Behaviour DETENTION** will take place in the Main Hall.
2. Students will be sent into the hall in silence and they will be well spread out.
3. Students are required to read in silence from 3.15 pm to 3.45 pm. Students in Years 10 and 11 will be allowed to do homework as an alternative to this.
4. The register will be taken once the students are seated. The register is then taken to the isolation room by 3.30 pm if possible and then returned to the School Office by one of the cover supervisors.
5. Any misbehaviour by a student, they will be given a **WARNING**, and no other warnings will be given. Further misbehaviour will result in the student being sent home from 3.30 pm onwards and being placed into **ISOLATION** the next day. The member of staff placing the student into **ISOLATION** should contact home to inform parents of this.
6. Students who are late for **DETENTION** and are not at **CALL BACK** will be kept behind until 3.55 pm.

### **Punctuality DETENTION Arrangements**

1. Punctuality **DETENTION** will take place in CM15 each day at lunchtime from 12.45pm until 1.00pm for a period of 15 minutes.
2. Students are required to sit in silence and either read or complete a piece of written work.
3. The register will be taken once the students are seated. The register should be emailed to the BSU and the main school office.
4. Any misbehaviour during the detention and the student will be given a warning, no other warnings will be given.
5. Students who are late for **DETENTION** will be held back for a further 5 minutes until 1.05pm or may receive a **CALLBACK**, depending on their time of arrival.
6. Students who do not attend punctuality **DETENTION** will be placed on Behaviour **DETENTION**.

### **Homework DETENTION Arrangements**

1. Homework **DETENTION** is held in CM14.
2. Individual subject staff will provide homework for the student they have placed in **DETENTION** for lack of homework submitted. The work is either the homework they have missed (or suitable work if the homework has since been completed). This will be placed in the Homework **DETENTION** trolley, in the staff room.
3. Students are required to work in silence from 3.15 pm to 3.45 pm.
4. Students who are late for **DETENTION** and are not at **CALL BACK** will be kept behind until 3.55 pm.

5. Homework is collected from the homework trolley, and placed back in the completed Homework folder.

### **Staffing DETENTION Arrangements**

1. All members of the teaching staff will be part of a rota for homework **DETENTION**.
2. Year Leaders and Senior Leadership Team will be part of a rota for **Behaviour DETENTION**. Cover supervisors will assist with the registration of students to detention.
3. **Punctuality DETENTION** will be supervised by members of SLT and Year Leaders.

### **ISOLATION and INTERNAL EXCLUSION**

1. **ISOLATION** and **INTERNAL EXCLUSION** will take place in the BSU. Students will be expected to arrive at 8.35 am. and leave at 3.30 pm.
2. Students will complete the work provided for them, which should, as far as is possible, be work from their usual lessons. This work will be returned to the class teacher.
3. Students should hand in any mobile devices in their possession at the start of the day. These will be returned at 3.30 pm. Alternatively they should not be brought into school.
4. Students will remain in the BSU throughout the school day, including break and lunch times.
5. Toilet breaks will be taken during lesson time.
6. Students will order their lunch, if required. Lunch will be delivered to students and eaten in the BSU.
7. The students will be expected to work in silence in the room. Any disruption beyond a first verbal warning will result in the involvement of senior staff or members of the pastoral leadership team. Continued problems may lead to an exclusion.
8. The pastoral staff/senior staff who are on call will check on the room at least once during their on call period.

### **Offences leading to ISOLATION**

- An offence after a student has been placed in **REMOVE**; this will be determined by the on call teacher.
- Refusing to access the **REMOVE** area that has been allocated by the class teacher/ Curriculum Leader then by on call staff.
- Smoking.
- Truancy.
- Inappropriate behaviour which may affect the health, safety or welfare of the student or involve others eg leaving the school site without permission, stealing, graffiti on school property (buildings, textbooks, desks, etc -

depending on the severity of this it may be **INTERNAL EXCLUSION**), abuse of other students' property, violence/fighting (depending on the severity of it this may be **INTERNAL EXCLUSION**)

- Where a student receives 3 or more **CALL BACKS** in a day

### **ISOLATION PROCEDURES and sequence of events**

1. **ISOLATION** offence is committed, and on call staff are sought.
2. The student may be in a classroom or in **REMOVE** depending on the circumstances. The on call staff arrive and determine sanction for the misdemeanour.
3. The on call staff will confirm that an offence has taken place and will enter the details into SIMS.
4. Arrangements will be made for the student to go into BSU the following day (or a subsequent day if a space is not available).
5. The on call staff make a judgement as to whether the student should stay in normal lessons, go straight to **REMOVE** or BSU. The student should not go home.
6. The on call staff will contact home to notify the parents of the arrangements. The office will produce a letter to go onto the student's file.
7. **ISOLATION** is a one day withdrawal from lessons.

### **Offences leading to INTERNAL EXCLUSION**

- Swearing directed at a member of staff.
- A serious incident which is deemed to be of significant concern such as significant graffiti on school property (buildings or desks) or unprovoked violence/fighting.

### **INTERNAL EXCLUSION PROCEDURES and sequence of events**

The following procedures will apply for those students who are involved in an incident deemed to be of significant or repeated consequence.

1. The gatekeeper for referrals to **INTERNAL EXCLUSION** will be the Assistant Headteacher: Pastoral. Referrals for Internal Exclusion can be made by SLT, Year Leaders and on call staff.
2. A first placement in **INTERNAL EXCLUSION** will be for 2 days.
3. A second placement in **INTERNAL EXCLUSION** will be for 3 days.
4. A third placement in **INTERNAL EXCLUSION** will be for 4 days.
5. Prior to a student commencing their placement, contact with parents/carers will be made via telephone and letter; expectations will be discussed during this contact, including not using electronic devices including phones in the BSU. These will be handed in or should be left at home.
6. Students will attend **INTERNAL EXCLUSION** from 8.35am to 3.30pm daily.
7. Students will be required to wear full school uniform.

8. Students will be required to bring a packed lunch, or will be able to order their lunch from the school canteen. This will be delivered to them in the BSU.
9. As far as is possible, work for both Key Stage 3 and Key Stage 4 students is to be provided by all subject teachers for each lesson. This should be placed into the **INTERNAL EXCLUSION** folder in Staff Resources on the network; within this is a folder called Student Work, where a file for each student will be activated by their name. This will enable teachers of that student to paste the work that the student would be doing directly into the required area. All work will be returned for marking.
10. Where required the member of staff placing the student into Internal Exclusion will facilitate reparation whilst a student is in the BSU.

### **Reintegration Procedures**

- An Exit Report will be completed at the end of each student placement and will help inform the re-integration meeting, which takes place at the end of this period of exclusion.
- The first re-integration meeting should be with the Year Leader.
- The second re-integration meeting should be with the Assistant Headteacher: Pastoral.
- The third re-integration meeting should be with the Deputy Headteacher.
- Subsequent re-integration meetings should be with the Headteacher or, where appropriate, with a Governors' disciplinary panel.

### **Notes**

The member of on call staff will deal with any student exhibiting challenging or unacceptable behaviour whilst in the Behaviour Support Unit. This may result in further sanctions and next steps.

### **FIXED TERM (EXTERNAL) EXCLUSION PROCEDURES**

The following procedures will apply for those students who are issued with a fixed term exclusion.

1. The gatekeeper for issuing **FIXED TERM EXCLUSIONS** will be the Deputy Headteacher or Headteacher.
2. If a student is involved in a serious incident, the member of staff concerned should contact the office (extension 222 or 223) for the member of staff who is on-call. The student should remain in the classroom until the member of staff arrives (except in extreme circumstances). They will decide upon the severity of the incident and will discuss this with either the Deputy Headteacher or Headteacher.
3. Prior to a student being sent home, contact with parents/carers will be made via telephone and they will be asked to make arrangements to have their child removed from the school. In extreme circumstances the police may be called.

4. The duration of the **FIXED TERM EXCLUSION** will be determined by the Deputy Headteacher and/or Headteacher and will relate to the seriousness of the offence and the student's behaviour record. The Assistant Headteacher: Pastoral should be informed and they will arrange for a letter outlining the duration of/reasons for the **FIXED TERM EXCLUSION** to be sent home to parents to formalise consequences.
5. Work will need to be provided for students by classroom teachers for the duration of the **FIXED TERM EXCLUSION**; this should be forwarded to the main school office. Either the Year Leader or the Assistant Headteacher: Pastoral should arrange for this to be requested. Work will be collected and delivered to students by the Senior Family Support and Welfare Officer.
6. If this is the second recorded **FIXED TERM EXCLUSION** for a student, an SST referral will need to be completed and forwarded to the Assistant Headteacher: Pastoral. In addition, a letter will be sent to the LA.
7. In some circumstances it will be deemed appropriate to use the **FIRST DAY RESPONSE** provision in lieu of exclusion to home. This decision will be made by the Assistant Headteacher: Pastoral, the Deputy Headteacher or the Headteacher. In this situation a referral will be made by either the Assistant Headteacher: Pastoral or the Deputy Headteacher.

The re-integration meeting should be with the Assistant Headteacher: Pastoral and the Deputy Headteacher and/or Headteacher.

### **Offences leading to FIXED TERM EXCLUSION**

- A serious offence after a student has been placed in the BSU, this will be determined by the on call teacher.
- An incident that is deemed to be of a most serious nature eg. refusal to follow the instructions of the on call teacher.
- A serious incident which is deemed to be of significant concern such as significant graffiti on school property (buildings or desks) or unprovoked violence/fighting or bullying.

### **FIXED TERM EXCLUSION and sequence of events**

The following procedures will apply for those students who are involved in an incident deemed to be of significant, or repeated, consequence.

1. The gatekeeper for referrals to Fixed Term Exclusion will be the Headteacher or Deputy Headteacher. The length of the **FIXED TERM EXCLUSION** will reflect the incident and any previous exclusions that have been given. Referrals for **FIXED TERM EXCLUSION** can be made by SLT, Year Leaders and on call staff.
2. Prior to a student commencing a **FIXED TERM EXCLUSION** contact with parents/carers will be made. Parents will be notified of arrangements and the student will go home as soon as possible.
3. The member of staff dealing with the **FIXED TERM EXCLUSION** will enter the details of the incident in SIMs.

4. The office will produce a letter to go onto the student's file and this should be sent home and also to the Local Authority.
5. Work should be sought from staff and collected as soon as possible then delivered home to the student to complete.
6. Where required the Headteacher, Deputy Headteacher or Assistant Headteacher: Pastoral will facilitate reparation when a student returns to school following the **FIXED TERM EXCLUSION**.

### **Reintegration Procedures**

- The first re-integration meeting should be with the Assistant Headteacher: Pastoral.
- The second re-integration meeting should be with the Assistant Headteacher: Pastoral and Deputy Headteacher.
- The third re-integration meeting should be with the Headteacher and Assistant Headteacher : Pastoral.
- Subsequent re-integration meetings should be with the Headteacher or, where appropriate, with a Governors' disciplinary panel.

**This policy has been assessed in terms of Equality Impact.**

## Appendix 1

# **Success Pathway**

 **P**resent

 **P**unctual

 **P**repared

 **P**olite

 **P**roactive

 **P**resentable

## Appendix 2

# Reward Pathway



### **Student of the Term**

(Staff will nominate 1 student from each of their classes for the overall Student of the Term. These nominations will be then used to identify the overall winner for each year group)



### **Reward Cards**

(Staff will nominate one student for entry into a reward draw made in presentation)



### **Achievement Slip**

(Is awarded for a significant achievement such as outstanding homework, sustained contribution, involvement in activities or events)



### **Achievement Points**

(A full row of stickers = an Achievement Point)



### **Achievement Card**

(Students collect achievement stickers in planners)



### **Achievement Sticker**

(Awarded for good effort/classwork. One per lesson)

## Appendix 3

# Behaviour Pathway

New lesson, New start



**Warning**



**Call Back**



**Remove**



**Detention**



**Isolation**